

DORR TOWNSHIP LIBRARY
BOARD OF TRUSTEES
MEETING
Dorr Township Library
Date: November 13, 2017
7:00 P.M.

MINUTES

Meeting was called to order at 7:08 pm by Rachel Vote, President.

Pledge of Allegiance: Was said.

Roll Call: Present- Rachel Vote, Barb Gibson, Marcia Brock, Sara Rydman, Tara McMillen, Jennifer Klug. **Absent-** None. Elyshia Schafer, Library Director, was also present. No visitors.

Approval of the Agenda: Gibson motioned to approve the agenda, seconded by McMillen. All yes, motion carried.

Approval of the Minutes: Motioned to approve the October 9, 2017 Minutes by Gibson, seconded by McMillen. All yes, motion carried.

Treasurer's Report: Vote motioned to receive and file the October 2017 Treasurer's report, seconded by Gibson with change to reallocate funds of \$100.00 from AV materials line item to Audit fee line item. All yes, motion carried. Gibson motioned, seconded by Rydman, to pay the October 2017 credit card bill in the amount of \$896.59. All yes, motion carried.

Public Comment: None.

Director's Report: Schafer provided a report of information about library programming and events during the preceding month and upcoming events. She also provided reports on meetings attended by the Director, grant applications, building issues, and ongoing library functioning.

- All scheduled programs have been well attended. Programs in process for the next quarter, January through March 2018.
- Two grant funded programs – Soap Making and Jam Making offered this quarter.
- Yu Gi Oh – trading card game for youth and young adults very popular.
- Pushing the Limit program on November 27, 2017 is the novel **Station 11**, a post apocalyptic novel set in Michigan.
- No news to report from the Lakeland Board Meeting
- Review of Dorr Library 2018 Holiday and Closing Schedule.

Township Board Meeting: The next meeting is November 30, 2017. Vote will attend this meeting. Schafer and Rydman attended the previous meeting and provided a 3-minute summary of current events and programming.

Committee Reports: None.

OLD BUSINESS:

1. Air conditioning repair progress. Rydman spoke with Jeff Miling and Jim Martin. Still in bid process for repair and/or replacement of two of the three AC units for the library. Request by Rydman the AC issue be a priority for the township board. Library patrons should have a comfortable environment when visiting the library as well as the staff. Vote will add to Dorr Township Board agenda for November.

NEW BUSINESS:

1. Change the date of the board meetings. Elyshia currently has both Dorr and Hopkins Board meetings the same week. Vote motioned to change the Dorr Library Board meeting to the third (3rd) Monday of the month, seconded by Gibson. All yes, motioned carried.
2. Then and Now building fund. Vote motioned to release the Then and Now building funds with no contingencies, currently in the library account with Chemical Bank, to the Then and Now Library, seconded by Brock. All yes, motion carried. Vote will advise the Township Board of this action at the November meeting.
3. Tech Update – Elyshia's failing computer has been repaired. This is a temporary fix, she needs a replacement. Vote motioned for technology upgrades for the library director to include a new laptop, computer screen and docking station not to exceed \$2,000.00, seconded by Gibson. All yes, motion carried. A request will be made to the Hopkins Library Board for financial assistance because of director's employment by both library boards.

Adjournment: Vote motioned, Gibson seconded to adjourn at 8:10 pm. All yes. Motion carried.

Next regular meeting: December 11, 2017 at 7:00 p.m. at the library.

Submitted by Sara Rydman.